



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF NURSING

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APPLICATION FOR TEMPORARY PERMIT FOR REGISTERED OR LICENSED PRACTICAL NURSE

INSTRUCTIONS

File this application **ONLY IF** you have **ALREADY FILED** an application for RN or LPN licensure **AND** you meet **ALL** of the following conditions:

- You did **not** apply for a temporary permit when you applied for licensure.
- You have a job offer.
- If you applied by examination, your start work date will be before you take the exam. If you applied by endorsement, your start work date will be before the endorsement process is complete.
- Where your offer of employment must be depends on whether you are applying by examination or endorsement:
 - If you applied by examination, your offer of employment must be in Delaware.
 - If you applied by endorsement **and** are a Delaware resident, your offer of employment may be in Delaware or in another **compact state**. However, if you applied by endorsement and you are **not** a Delaware resident, your offer of employment must be in Delaware.

If you have not yet filed a full application for licensure, **STOP**. Do not file this application. You **must** apply by **examination** or **endorsement** first. You may apply for a temporary permit on the licensure application.

Submit with this application the following:

- ☐ Non-refundable [temporary permit fee](#) by check or money order made payable to "State of Delaware"
- ☐ Copy of job offer letter from your employer

A Temporary Permit cannot be issued until we receive your criminal history report from the Delaware State Bureau of Identification. The form and instructions for requesting the report are included in the licensure application.

We will process your permit within seven business days of receiving all required information. You may verify when it is issued at [Verify License Online](#). We will mail the permit certificate to you.

- If you applied by examination, your temporary permit expires 90 days after your graduation date. However, if you fail the examination, it expires immediately.
- If you applied by endorsement, the permit expires 90 days after issue.

Do not begin orientation or employment until you are assigned a temporary permit number.

TYPE OF APPLICATION PREVIOUSLY FILED – If you have not already filed for RN or LPN licensure – STOP!

1. Check type of application you have filed:
- | | |
|--|---|
| <input type="checkbox"/> RN by Endorsement | <input type="checkbox"/> LPN by Endorsement |
| <input type="checkbox"/> RN by Examination | <input type="checkbox"/> LPN by Examination |

IDENTIFYING AND CONTACT INFORMATION

2. Full Name: _____
Last First Middle Maiden

3. Phone Number: _____ Email: _____

EMPLOYMENT INFORMATION

4. Enter the following information about your employment:

Employer: _____ Anticipated Start Date: _____

Address: _____

_____ City _____ State _____ Zip _____

Contact Name: _____ Employer Phone: _____

Applicant Signature: _____ **Date** _____